



38 Commercial Street, Ystalyfera, Swansea / Abertawe SA9 2HR • Tel - 01639 842022

**CONTRACT for CHILDCARE
FULL TIME/ PART TIME/ UNDER 2'S/ OVER 2'S/ AFTER SCHOOL/
BEFORE SCHOOL/ HOLIDAY CLUB/ CYLCH MEITHRIN***

*PLEASE DELETE

Name of Child:

Address:

.....

Date of Birth: **Nationality:**..... **Male/Female**

Start Date: **Religion:**

School (to attend, if known/ or attending):

Registration Payable: **Received:**

Please refer to attached **Registration Form** and **Fee Structure** detailing attendance pattern and amounts due. Unspecified times are as and when agreed with the Centre, hourly rates applicable. Please also refer to the general **Terms and Conditions**, which form a part of this Contract.

All monthly contractual payments are payable one month in advance and must be received by the 5th of the month for which they are due. Fees are non-refundable and due for any periods of absence including, sickness and holidays other than Bank Holidays (and excludes fees for two weeks over the Christmas period when Tiddlywinks is closed).

Please read the following carefully and if you agree the statements, please complete and sign as indicated.

I hereby confirm that I have full parental responsibility for the child named above. I list below the names, addresses and telephone numbers of others who also have parental responsibility for the child.

.....

I hereby confirm that I wish to make the following restrictions regarding who is to have contact with my child:

.....

N.B. Every effort will be made to comply with the above request but it cannot be guaranteed because of the confines of the law.

Should my child require emergency hospital treatment and I cannot be contacted, I hereby authorise Tiddlywinks' Coordinator and/or Senior Childcare staff to act on my behalf.

I will give written notice in advance, if any person is to collect my children in my absence, supported by a photograph and a password where applicable.

I wish my child to be included in any trips organised by Tiddlywinks, which are fully supervised by Tiddlywinks staff, providing advance notices have been displayed in Tiddlywinks. Alternatively, I agree to put in writing should I wish my child to be excluded from a specific outing.

I agree to notify the Coordinator of any change of pattern in my child's attendance, whilst recognising that present arrangements are reviewable by either parent or Tiddlywinks, with the required one month's notice.

I accept the fees are subject to review and amendment.

I am aware of Tiddlywinks Complaints Procedure and I have been informed of the option to contact the Regional Office of the Care and Social Services Inspectorate for Wales (CSSIW) as part of that procedure.

I have received all relevant information including a Parent's Handbook, detailing what we can expect from Tiddlywinks and what Tiddlywinks will expect from us.

I have received a copy of the Fees Structure and the Booking Forms for my child's

attendance pattern.

I have received a copy of the general Terms and Conditions regarding my child's placement in Tiddlywinks. These have been explained to me and I fully understand its content and implications.

I have completed an up-to-date Registration Form concerning my child and I have paid the required registration fee.

Parent/ Guardian Signature: Date:

Tiddlywinks signature: Date:

Attached:

1. General Terms and Conditions
2. Registration Form
3. Fee Structure
4. Parent's Handbook
5. Complaints Procedure

For Office Use	
Registration Date and Cost	
Booking Info Completed	
Customer Ref. No.	
Date Completed	